DISCLOSURE

Under the Data Provision Requirements 2020, the Australian Technical College Western Australia (ATCWA) is required to collect your personal information and, where necessary, disclose your personal information to the National Centre for Vocational Education Research Ltd (NCVER) and to other applicable third parties for statistical, regulatory and research purposes. Other than that, ATCWA assures that the information you provide in this enrolment form will be kept confidential under the Privacy Act 1988 in Australia.

SECTION 1: APPLICANT DETAILS

Personal Details:	
First Name:	
Middle/Given Name(s):	
Family/Surname: (As appear on your passport)	
Date of Birth:	
Country of Origin:	
Nationality:	
Main Language spoken:	
Are you an Aboriginal or Torres Strait Islander origin?	Yes No
Mobile Number:	
Email Address:	
Emergency Contact (in Australia):	Name:
	Contact No:
	Relationship:
Postal Address: If you are applying within AUSTRALIA:	
Street No:	Suburb:
Street Name:	Post Code:

Postal Address: If you are applying from OVERSEAS:	
Street or Lot Number (e.g. 205 or Lot 118):	
Street/Road Name:	
Suburb or Town:	
State/Territory:	
Country:	
Postcode/Zip Code:	
Unique Student Identifier (USI):	
USI Number:	
If you do not have this number, please read the information provided in the USI section. For more details, please visit: https://www.usi.gov.au/	
Visa Status:	
Visa Subclass/Type: (Tick one only)	☐ Student Visa (Subclass 500)
	☐ Domestic Student
	☐ Temporary Visa Holder
Passport Number:	
Passport Expiry Date (DD/MM/YYYY):	
Have you ever been denied any visa for Australia:	☐ Yes ☐ No
If Yes, explain the visa type and the reason for refusal:	

If you are a Temporary Visa Holder, please read the following supplementary information.

- Your enrolment is not governed by the ESOS Act 2000 or the National Code of Practice for Providers of Education and Training to Overseas Students 2018, as you have not enrolled under a Student Visa (Subclass 500). Accordingly, ESOS protections and PRISMS reporting obligations do not apply. Instead, the ATCWA's VOE Management Policy will be applied.
- A Confirmation of Enrolment (CoE) will not be issued for your enrolment.
- If offered, your enrolment does not make you eligible for applying for a student visa application or an extension.
- It is your responsibility to ensure that your current visa permits to study in Australia and remains valid for the duration of the course, and ATCWA as the provider will not be responsible for monitoring your visa expiry or securing visa extensions.
- If your visa expires before the completion of your enrolled course, ATCWA is not obligated to defer, suspend, or extend the enrolment without a valid visa permitting continued study.
- If you change your visa status to a Student Visa (Subclass 500) during enrolment, a new written agreement is required and CRICOS conditions will be applied.
- Refunds for your enrolment are governed by the ATCWA's VOE Management Policy & the Refund policy, thus, the ESOS tuition protection arrangements will not be followed.
- You must be aware that your enrolment will not be reported in PRISMS, accordingly, does not form part of a CRICOS enrolment.

Visa Subclass:	
Visa Grant Number:	
Date Visa was Granted:	
Date Visa is Valid Until:	

English Language Proficieny:

Is English your first language?	☐ Yes ☐ No
Do you speak a language other than English at home?	**(If more than one language, indicate the one that is spoken most often)** ☐ No, English only ☐ Yes, other (please specify): _____

Test Type	Overall Score	Reading	Writing	Listening	Speaking
IELTS					
PTE					

ELICOS/Other					

Education:

Select the highest school level that you have completed:	☐ Year 12 or equivalent ☐ Year 11 or equivalent ☐ Year 10 or equivalent ☐ Never attended school
Are you still enrolled in secondary or senior secondary education?	☐ Yes ☐ No

Have you successfully completed any of the following qualifications? **(Tick ALL applicable boxes)**	**Qualification**	**Australian or International**
	☐ Bachelor Degree or Higher Degree	☐ Australian ☐ International
	☐ Advanced Diploma or Associate Degree	☐ Australian ☐ International
	☐ Diploma or Associate Diploma	☐ Australian ☐ International
	☐ Certificate IV or Advanced Certificate/Technician Level	☐ Australian ☐ International
	☐ Certificate III or Trade Certificate	☐ Australian ☐ International
	☐ Certificate II Level	☐ Australian ☐ International
	☐ Certificate I Level	☐ Australian ☐ International
	☐ Other education (including certificates or overseas qualifications not listed above	☐ Australian ☐ International

Employment Status:

Please select what best describes your current employment status.	☐ Full-time employee ☐ Part-time employee ☐ Self-employed ☐ Unemployed ☐ Seeking Employment

Health/Disability:
(Before completing this section, please refer to the Disability Supplementary information below).

Hearing/Deaf
Hearing impairment is used to refer to a person who has an acquired mild, moderate, severe or profound hearing loss after learning to speak, communicates orally and maximises residual hearing with the assistance of amplification. A person who is deaf has severe or profound hearing loss from birth or at or near birth and mainly relies on vision to communicate, whether through lip reading, gestures, cued speech, finger spelling, and/or sign language.

Physical
A physical disability affects a person's mobility or dexterity and may include a total or partial loss of a body part. A physical disability may have existed since birth or may be the result of an accident, illness, or injury suffered later in life; for example, amputation, arthritis, cerebral palsy, multiple sclerosis, muscular dystrophy, paraplegia, quadriplegia or post- polio syndrome.

Intellectual
In general, the term 'intellectual disability' is used to refer to low general intellectual functioning and difficulties in adaptive behaviour, both of which conditions were manifested before the person reached the age of 18. It may result from infection before or after birth, trauma during birth, or illness.

Learning
A general term that refers to a heterogeneous group of disorders manifested by significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities. These disorders are intrinsic to the individual, presumed to result from central nervous system dysfunction, and may occur across the lifespan. Problems in self-regulatory behaviours, social perception, and social interaction may occur with learning disabilities, but do not, by themselves, constitute a learning disability.

Mental illness
Mental illness refers to a cluster of psychological and physiological symptoms that cause a person to suffer or experience distress and which represent a departure from a person's usual pattern and level of functioning.

Acquired brain impairment
Acquired brain impairment is an injury to the brain that results in deterioration in cognitive, physical, emotional or independent functioning. Acquired brain impairment can occur as a result of trauma, hypoxia, infection, Tumours, accidents, violence, substance abuse, degenerative neurological diseases or stroke. These impairments may be either temporary or permanent and cause partial or total disability or psychosocial maladjustment.

Vision
This covers a partial loss of sight, causing difficulties in seeing, up to and including blindness. This may be present from birth or acquired as a result of disease, illness or injury.

Medical condition
A medical condition is a temporary or permanent condition that may be hereditary, genetically acquired or of unknown origin. The condition may not be obvious or readily identifiable, yet may be mildly or severely debilitating and result in fluctuating levels of wellness and sickness, and/or periods of hospitalisation; for example, HIV/AIDS, cancer, chronic fatigue syndrome, Cohn's disease, cystic fibrosis, asthma or diabetes.

Other
A disability, impairment or long-term condition that is not suitably described by one or several disability types in combination. Autism spectrum disorders are reported under this category
.

Do you consider yourself to have a disability, impairment or long-term condition? ☐ Yes ☐ No
If YES, please select the area(s) in the following list:
☐ Hearing/Deaf ☐ Vison ☐ Learning ☐ Mental Illness ☐ Physical ☐ Intellectual ☐ Acquired Brain Impairment ☐ Other: *Please specify*. ……

SECTION 2: COURSE DETAILS

Campus: *(Select the campus where you wish to study).*	☐ Perth Campus (No. 8, Francis street, Perth WA 6000) ☐ New South Wales (Sydney) Campus: (47 Rickard Road, Bankstown NSW 2200)
Preferred Intake/Term: *(Please select the intake or term that you wish to commence the course).*	☐ 4 January 2027 ☐ 5 April 2027 ☐ 5 July 2027 ☐ 4 October 2027

Qualification(s) *(Please select)*

(Please TICK)	Qualification	Duration	Tuition Fee (AUD)	Resources Fees (AUD)
ELICOS (English Language)				
☐	General English (Elementary to Advanced Level)	10 – 60 Weeks	$290 per week	$25 per week
Automotive				
☐	AUR30620 Certificate III in Light Vehicle Mechanical Technology	78 weeks	$28,500	$3,000
☐	AUR40226 Certificate IV in Automotive Mechanical Diagnosis	26 weeks	$9,000	$1,500
☐	AUR50126 Diploma of Automotive Management	52 weeks	$18,000	$2,000
Hospitality				
☐	SIT40521 Certificate IV in Kitchen Management	78 weeks	$28, 500	$3,000
☐	SIT50422 Diploma of Hospitality Management	26 Weeks	$6,000	$500
		78 weeks	$25,000	$2,000

☐	SIT60322 Advanced Diploma of Hospitality Management (Pathway from SIT50422)	26 Weeks	$6,000	$500
☐	SIT60322 Advanced Diploma of Hospitality Management (Direct Entry)	104 Weeks	$30,000	$2,000
Business & Management				
☐	BSB50120 Diploma of Business	52 Weeks	$12,000	$400
☐	BSB80120 Graduate Diploma of Management (Learning)	104 Weeks	$38,000	$3,000
Information Technology				
☐	ICT60220 Advanced Diploma of Information Technology	104 Weeks	$38,000	$3,000
Civil Construction Design				
☐	RII50520 Diploma of Civil Construction Design	65 Weeks	$25,000	$3,000
☐	RII60520 Advanced Diploma of Civil Construction Design	104 Weeks	$38,000	$3,000
Construction				
☐	CPC30620 Certificate III in Painting and Decorating	52 Weeks	$19,000	$3,000
☐	CPC31020 Certificate III in Solid Plastering	52 Weeks	$19,000	$3,000
☐	CPC31320 Certificate III in Wall And Floor Tiling	52 Weeks	$19,000	$3,000
☐	CPC33020 Certificate III in Bricklaying Blocklaying	52 Weeks	$19,000	$3,000

Community Services				
☐	CHC52025 Diploma of Community Services	104 Weeks	$38,000	$3,000

Credit Transfer *(Fees may apply)*

Are you applying for Credit Transfer (CT)? *(If Yes, please complete the ATCWA CT request form and submit it with this Enrolment Form)* *For further details: Please visit www.atc.edu.au*	☐ Yes ☐ No

Overseas Student Health Cover (OSHC):

Please note that the Department of Home Affairs requires you to have OSHC for the period of your student visa.

Provider Name:	
Type:	☐ Single ☐ Couple ☐ Family
Membership No:	
Expiry Date:	
If you do not have a cover and you require ATCWA to arrange it, please provide the following details.	
Type:	☐ Single ☐ Couple ☐ Family
Duration:	

Education Agent: *If applicable, please provide details of your education/migration agent.*

Company Name:	
Agent/Representative's Name:	
Address;	
Phone:	
Email:	
MARA No:	

Guarantor:

The undersigned, having read and understood the conditions stated herein, agree to guarantee payment of all course fees and course costs incurred by the Applicant in relation to the education and training services provided by ATCWA.	
Name of Guarantor:	
Address:	
Occupation:	
Signature:	
Date:	

SECTION 3: SUPPLEMENTORY INFORMATION

You must provide relevant supporting documents with your application.

- If you fail to provide them, your application may be unsuccessful.
- The evidence of the qualifications and experience you provide in your application should be submitted with this enrolment form so that we can assess your application without delay.
- The documentation you have to provide depends on your qualifications, experience, and level of English.
- ATCWA is unable to take responsibility for returning the documents that you submit along with your application. Therefore, it is important that you submit ONLY certified copies of the original documents.
- All certified documents must have been witnessed and certified to be true and correct copies of the originals.
- If you bring original documentation, it does not need to be certified; ATCWA staff will verify its authenticity. The following people can certify documents;
- Where the documents are not in English, they must be officially translated and certified by an acceptable authority.

Fees & Charges:

- The Enrolment Fee referred to is non-refundable regardless of whether the application is accepted or rejected, and you wish to cancel the enrolment.
- All fees and charges are payable in Australian Dollars on or before the due date stated in the Letter of Offer.
- Fees and charges are payable as specified in the Letter of Offer and the Student Course Acceptance Agreement and, where relevant, must be paid in accordance with the agreed payment plan.
- A subsequent invoice will be issued for each study period.
- A $50.00 late payment fee applies when the outstanding amount is less than $500.00, or a 10% late fee applies when the outstanding amount is above $500.00.
- Refunds will be paid in accordance with the ATCWA Refund Policy.

Application Checklist:

(Please use this checklist to ensure that you have provided the following).

- ☐ Completed enrolment form
- ☐ Completed Genuine Student (GS) Form
- ☐ Certified evidence of English Language Proficiency
- ☐ Certified evidence of academic transcripts and certificates with certified translation if not in English.
- ☐ Certified copy of passport
- ☐ Evidence of financial capacity (if relevant)
- ☐ Copy of current visa
- ☐ Copy of release letter (if relevant)
- ☐ Evidence of OSHC (if relevant)
- ☐ Application for Course Credit (if applicable)

SECTION 4: DECLARATION

- ☐ I am the applicant, and the information I have provided is true and accurate to the best of my knowledge.
- ☐ I declare that I will be solely responsible for meeting the conditions applicable to my current student visa, and I will liaise with the Department of Home Affairs (DoHA) and my agent (if applicable).
- ☐ I declare that I have also read the ESOS framework provided by ATCWA.
- ☐ I declare that I have read all pre-enrolment information provided by ATCWA.
- ☐ I have read the information provided in this application and fully understand the requirements of the course for which I am seeking enrolment.
- ☐ I confirm that the visa details provided above are true and correct; accordingly, my enrolment conditions will be determined by my visa category.
- ☐ I understand that I must meet the attendance requirements set by ATCWA as well as meet the conditions of my visa.
- ☐ I agree and understand that ATCWA may exchange my details with relevant third parties, including regulators and consumer credit reporting agencies.
- ☐ I must maintain satisfactory course progress in the course I am seeking enrollment.
- ☐ I understand that failure to pay my tuition fees may result in my enrolment being cancelled at any time during the enrolment period.
- ☐ I have a genuine intention to study and complete the course.
- ☐ I have sufficient funds to cover tuition and other associated fees, including the cost of living.
- ☐ I understand that the enrolment fee accompanying this form is non-refundable.
- ☐ I acknowledge that any false or misleading statement may result in the rejection of my enrolment application and/or subsequent cancellation of my enrolment at ATCWA which may affect my student visa and/or application.

Name of Applicant:	
Signature:	
Date:	

Office Use Only	
Date application received:	
VEVO checked (If Applicable):	☐ Yes ☐ No
Supporting documents verified:	☐ Yes ☐ No
Staff Name:	
Position:	
Date:	