



Transfer Students – Documents Checklist

Students transferring from other educational provider must provide the following documents before enrolment.

Document	Tick if you have provided
Passport	
English test score (IELTS, PTE, etc.)	
Current visa	
Previous visa, if any	
Previous onshore qualifications (Certificates, Transcripts/Statement of Attainments)	
Current / Future- Certificate of Enrolments (CoEs)	
Cancelled CoEs	
Letter of Release or any communication evidence (email)	
Previous offshore qualifications	
ATCWA Credit transfer/Recognition of Prior Language (RPL) application, if required	
Work experience certificates, if any	
Any other relevant documents	
Unique Student Identifier (USI)	
OHSC	

The student or the Enrolment Officer may fill this checklist.

Enrolment Officer's name:	Signature:
Date:	